

United Way of Whatcom County  
**Fund Development Committee**  
March 5, 2026 – 1:00 pm  
Virtual - Microsoft Teams

**Agenda**

1. Welcome
2. Approve Previous Meeting Minutes
3. Golf Tournament Discussion Continued
4. Other Business

**Attachments:**

- Previous Meeting Minutes

United Way of Whatcom County  
**Fund Development Committee Meeting**  
Whatcom Center for Philanthropy  
January 15, 2026 – 1:00 PM

**DRAFT – Meeting Minutes**

Committee Attendees: John Ayre, Rebekah Duffy, Heather Dyer, Elizabeth Monahan,  
Spencer Palmer, Meagan Southworth

Staff/Other Attendees: Kristi Birkeland (President/CEO), Mike Weinstein

Did Not Attend: Patricia Boyce (Co-Chair), LaVonne Olsen (Co-Chair),

1. Welcome and Intros

Patty Boyce and LaVonne Olsen were unable to attend the meeting so Kristi Birkeland, President/CEO, called the meeting to order at 1:07 PM.

2. Approve Previous Meeting Minutes

Birkeland asked all present to review the minutes from the December 4, 2025 meeting.

**MSA: Ayer/Palmer: Approve December 2025 minutes as presented. Motion passed.**

3. Golf Tournament Discussion Continued

The tournament will take place on the morning of Friday, July 24<sup>th</sup> at North Bellingham Golf Course. The committee will explore the opportunity for breakfast to be sponsored, and the event will include lunch hosted by the venue.

UWWC will work with Palmer to complete the contract with the golf course.

John Ayre and Spencer Palmer will meet later to discuss sponsorship levels and benefits so the committee can begin reaching out. The timeline for sponsorship asks is on schedule and will not delay anything that will follow in preparation for the event.

UWWC will create a shared Google spreadsheet like the one created for the cornhole tournament so activity can easily be shared and referenced with the committee.

4. Other Business

The next meeting will be Thursday, February 5<sup>th</sup> at 1:00 PM via Microsoft Teams.

No other business was presented for discussion.

The meeting was adjourned at 1:53 PM.

United Way of Whatcom County  
**Fund Development Committee Meeting**  
Whatcom Center for Philanthropy  
February 5, 2026 – 1:00 PM

**DRAFT – Meeting Minutes**

Committee Attendees: John Ayre, Rebekah Duffy, Heather Dyer, Elizabeth Monahan,  
Spencer Palmer, Meagan Southworth

Staff/Other Attendees: Kristi Birkeland (President/CEO), Patricia Boyce (Co-Chair),  
Mike Weinstein

Did Not Attend: LaVonne Olsen (Co-Chair),

1. Welcome and Intros

Patty Boyce called the meeting to order at 1:02 PM.

2. Approve Previous Meeting Minutes

The January 2026 meeting minutes will be included in the March meeting packet for approval.

3. Golf Tournament Discussion Continued

The contracts with North Bellingham Golf Course have been signed and United Way of Whatcom County (UWWC) staff are working on marketing collateral.

15 volunteers are estimated to be needed on the day of the event starting at 7:00 AM to help with setup on the course and registration, which would start at 7:30 AM. Golf rounds are estimated to be completed around 2:00 PM and the end of the event around 4:00 PM. More information about volunteer needs will be shared closer to the event.

The shared Google Sheet has been shared with the committee members and access was confirmed. Members were encouraged to add/update to the Sponsorship Asks tab.

UWWC is in the process of migrating to a new website platform. One benefit that the new website offers is a registration portal with templates ready for customization.

Sponsorship information is still in development and should be available soon. UWWC staff will also define the point of contact at UWWC for new sponsors to complete the paperwork and pay. The timeline is for everything to be in place for sponsorship conversations to begin at the end of February/beginning of March. The Committee noted securing an in-kind signage sponsorship would be valuable.

Boyce will follow up with a volunteer that participated as a long drive specialist for other tournaments.

Spencer Palmer also shared that a raffle ticket printer may be a valuable investment for the event to expedite the registration process.

4. Other Business

Beach Cat Brewing has been hosting a monthly Imagination Library event at their South Paw location since Fall 2025. The event is on pause at the moment, but Beach Cat has plans to restart in April 2026 with an expanded event.

While the Committee chose to not pursue the pickleball tournament opportunity in favor of the golf tournament, there may still be an opportunity for UWWC to be the non-profit beneficiary for an upcoming event in April 2026.

The next meeting will be Thursday, March 5<sup>th</sup> at 1:00 PM via Microsoft Teams.

No other business was presented for discussion.

The meeting was adjourned at 1:32 PM.