

United Way of Whatcom County
Executive Committee
October 16, 2025 – 4:00 pm
Video Conference Call Meeting

Agenda

1. Welcome
2. Review Previous Meeting Minutes
3. Updates from President/CEO
 - New Board Member(s) Nomination Forms
 - Committee Size
 - Grant Process
4. Review Draft October 2025 Board Meeting Agenda
5. Other Business

Attachments:

- Minutes from the previous meeting

United Way of Whatcom County
Executive Committee Meeting
Video Conference Call
May 29, 2025 – 5:30 PM

DRAFT – Meeting Minutes

Committee Attendees: Natalie Boatman (Chair) and Jason Sears
Staff/Other Attendees: Kristi Birkeland (President/CEO), Mike Weinstein
Did Not Attend: Doug Montgomery

1. Welcome

Natalie Boatman, Chair, called the meeting to order at 5:32 PM.

2. Review Previous Meeting Minutes

Boatman asked all present to review the minutes from the April 17, 2025 meeting. The Committee noted a correction under Meeting Times and Cadence. “Starting in the next fiscal year, Finance Committee meetings” should be Executive Committee not Finance Committee. No other corrections offered.

MSA: Boatman/Sears: Approve April 2025 minutes with noted correction. Motion passed.

3. Updates from President/CEO

Birkeland shared that United Way of Whatcom County (UWWC) is moving forward with contract fundraising opportunity after discussing it with the Board. A contract will be signed soon.

A board member has informed Birkeland that they will not be able to attend the June 2025 Annual Board of Directors meeting. The meeting packet will be posted as early as possible for the member to review the information and provide their proxy vote to the Board Chair and President/CEO.

Birkeland informed the Committee that a member of the UWWC staff is away on medical leave to the beginning of August 2025. The staff members responsibilities are currently being shared by the team and other options are available if capacity becomes a concern.

UWWC staff continues to build the initial ALICE@Work cohort. Scheduling is proving to be an obstacle, and the team may need to step back to re-evaluate the best time to implement.

The Community Impact grant review panels have wrapped up. Feedback from the volunteers was positive and each daily panel was able to reach a consensus on their evaluations. UWWC staff will compile the observations from the volunteers and share recommendations for the Community Impact Committee to review.

The 2025 United Way Worldwide membership certification has been completed and will be included in the June 2025 Consent Agenda for acceptance into the record.

An ALICE data update was released on May 12th. In addition to the press release being picked up locally, UWWC staff was asked for interviews by Pacific Northwest Media Group, and KIRO 7 News Seattle. Updated talking points about the new data will be shared soon and UWWC staff is always open to opportunities to present ALICE data to any group that reaches out with a request.

4. Other Business

No other business was presented for discussion.

The next meeting will be on Monday, June 23, 2025, at 5:00 PM.

The meeting was adjourned at 6:00 PM.

United Way of Whatcom County
Board of Directors Meeting
 October 23, 2025 – 3:00 PM
 Whatcom Center for Philanthropy

DRAFT Agenda

Agenda Item	Type	In Packet	Presenter	Time	Mins
1. Welcome and Call to Order			Natalie Boatman	3:00	
2. Mission Moment	ALICE at Work	No	Kristi Birkeland Courtney	3:00	20
3. FY2025 Audit Presentation	Discussion	Yes	Greenwood Ohlund Kristi Birkeland	3:20	15
➤ Motion to “Approve Fiscal Year 2025 Audit Report as presented.”					
• IRS Form 990 Extension					
4. New Board Member Election	Proposal	Yes	Natalie Boatman	3:35	15
5. FY 2026 Campaign Update	Discussion	No	UWWC Staff	3:50	10
6. Fund Development Team Update	Discussion	No	LaVonne Olsen Patricia Boyce	4:00	15
• Upcoming Events					
7. 2026 Grant Process	Discussion	No		4:15	5
8. Consent Agenda	Proposal	Yes	Natalie Boatman	4:20	1
➤ Motion to “Approve the October 2025 Consent Agenda as presented.”					
9. Other Business					
• Next Board meeting will be in person on Thursday, January 22, 2026 from 3:00 – 4:30 PM					

Attachments:

- FY2025 Audited Financial Statements – Posted Separately
- Board Candidate Nomination Form and Questionnaire

Consent Agenda:

- September 2025 Meeting Minutes